

St Vincent's Nursery

Fees and General Information

September 2017

Sessions	Rate
Full Day – 8am – 6pm	£56.00
Full day with full time discount	£50.40
Short days – 8.45am – 3.45pm	£45.10

For variation on the above sessions please contact Karen Wilkinson in the office.

Universal Funding

Up to 15 hours is available for all children from the term after their 3rd birthday and considerably reduces the cost of childcare for older children. Some funding is available for younger children based on certain criteria. Please contact Trafford MBC for more information.

Working Tax credits/Voucher Schemes

Our Nursery offers a premium childcare service and is funded entirely by parental fees. There are different types of financial support you may be able to receive to help you with costs of your childcare and the type of help you can receive will depend on your individual circumstances. A proportion of fees may be reclaimable through Working Tax Credits and we aim to maximise access to all families by accepting Childcare Vouchers.

More information can be found from:

Daycare Trust email: info@daycaretrust.org.uk

Tax Credit Helpline: 0345 300 3900

OPENING TIMES

*8AM – 6PM

*Children may start at 7.45am by special arrangement

Monday – Friday

HOLIDAY CLOSURE

The Nursery is closed on all Bank Holidays and the dates below:-

- Nursery closes on 22 December 2017 and re-opens on 2 January 2018.
- Nursery closes on 29 March 2018 and re-opens on 9 April 2018.
- Nursery closes on 17 August 2018.

All fees must be paid in advance, by standing order, by the fifth day of the month.

Universal Funding may be used if your child attends full days or half days all year round. The funded sessions are delivered during term time only, 38 weeks per year, all other hours are charged at the published rate and must be paid for in full by parents.

The funding covers basic education provision only, so a Care Package is charged to cover the items listed below: -

- Cost of meals.
- Cost of snacks and drinks.
- Enhancement activities e.g. Dance classes and Ball Skills classes.
- Specialist staff provision e.g. Early Years Teacher and Private Speech Therapist.
- Supply of Paracetamol when necessary.
- Supply of Cream/Nappy creams.
- Supply of baby wipes.
- Special Events – Mothers' Day Tea Party, Fathers' Day garden Party, Grandparents' Tea Party, Christmas Party, Entertainer and Pantomime.
- Other special events/festivals.
- Nursery Trips

This Care Package is divided into monthly instalments.

The application for Universal funding must be made to Trafford Council who will inform you and Nursery if it has been successful. Up to an additional 15 hours can be applied via HMRC by yourselves and if successful will issue a code to the nursery. No additional funding will be provided until a code is received by nursery and validated by Trafford Council.

Children attending for 5 full days from 8am-6pm, will receive a 10% discount.

Fees are calculated annually and divided by 11 months (term time), 12 months (wrap), therefore monthly fees remain the same.

Wrap care – fees are payable monthly and are calculated over 48 weeks of the year, as we close for Christmas, Easter week and two weeks in August.

Termly care – fees are payable monthly.

No holiday or illness discount is given.

Siblings are given a 10% discount, if more than one child attends from the same family.

Extra agreed **emergency only** hours (or part thereof) will be charged at £6.50 per hour.

Late fee - If children are collected after the official closing time of 6.00pm or collected late after their official pick up time it will be necessary to make a charge of £10.00 for every 15 minutes (or part thereof). This policy will be applied on all late collections regardless of the circumstances, bad traffic is not considered to be an emergency and parents are requested to take traffic conditions into account when planning their journeys.

Extra sessions will appear on your monthly invoice in arrears and these must be settled immediately.

One month's notice is required when a child leaves.

Failure to pay fees within 4 weeks of the date of invoice may result in your child's place being withdrawn.

We would like parents to be aware that should closure due to extreme weather or other exceptional circumstances be necessary, the Nursery will not be able to refund fees for any closure days. However, please be assured that the Nursery will only close in the event of exceptional and extreme circumstances or when there is a serious concern for the wellbeing of children and staff.

Unfortunately due to the high level of demand for Nursery places we are unable to vary the sessions offered at this stage. If you have been offered a full time place and subsequently wish to reduce these sessions, you may need to go back on our waiting list.

Please note that the Nursery reserves a number of places specifically for wrap provision. If you have requested and you have been offered a wrap place for your child you can only change this to a term time place if there is one available.